

SignUp Genius Instructions

We look forward to seeing you at Forest Springs this summer! **Sign-ups for our Family Camp activities will happen online before you arrive.** Some of these activities have limited space so if you have a special interest, you may want to sign up as soon as you can. However, there are many more special activities and program areas which are offered throughout your stay which do NOT require sign-ups. We hope that the information below will help you with our sign-up process.

BEFORE you sign-up ...

- You do NOT need a SignUp Genius account or login to access this FREE sign up.
- Please do not sign-up for other campers without talking with them first. This helps us avoid duplicate sign-ups from separate email accounts.
- The activities for your week of family camp are separated by day on different TABS – found at the top of the sign-up page.
- The **Schedule** for your week of camp can be found in the description of each day/tab.
- The **“Meal Sign Ups”** tab is the place where you can choose the 1st or 2nd time slot for camp meals. If you do not sign up ahead of time, a mealtime slot will be assigned to you.
- Please note that the special breakfasts are a RAFFLE drawing. If you want to ensure that you get a Wrangler’s or Voyager’s breakfast, we recommend entering the raffle for all the days that work for your family.

NOW YOU’RE READY! *(Note: navigating the platform is easier on a computer than a phone.)*

- Check the blue **“Sign Up”** tab for each activity (you can only do one at a time); then a yellow banner will appear at the bottom of the screen with a blue **“Save & Continue”** button.
- *Note: If you do NOT see the blue **“Save & Continue”** button, it is likely that one of the items you have selected is already full. To prevent this from happening, sign up for the items most important to you first, then go back for other activities afterwards.*
- Click on the blue **“Save & Continue”** button at the bottom of the page.
 - Enter **“My Comment”** to include the first and last names of those attending the activities, and other information that applies (ex: for special breakfasts please list allergies and ages of children under 5).
 - Please adjust the **“Quantity”** of people attending to reflect your TOTAL number planning on attending that activity/mealtime.
- Any child under 8 years old must have an adult **signed up** to accompany them for every activity.

AFTER you sign-up ...

- You will receive an email confirming your sign up.
- You can **delete** your sign-up if your plans change.
- You can **edit** the information of your sign-up, for example signing-up more or fewer people and editing your comment as needed. *Note you can only edit or delete your sign ups before the sign-up period closes.*
- You can **“swap”** sign-up slots with other campers. This action will start an email conversation where they can “release” some of their slots to you, or “trade” activity slots.
- Breakfast **raffle drawings** will occur before camp starts and be posted in common areas at camp as you arrive.
- A complete list of your sign-ups will be in your weekly program booklet in your camp housing.
- During your week of camp all these sign-ups will also be printed out and **posted in Lakeview Lobby** so that you have the option to cancel or sign-up midweek.
- If you have questions about this sign-up process, you can email registration@forestsprings.us.

The sign-ups for each week of Family Camp will have different START and END DATES.
Find your week of Family Camp below to find your sign-ups' START and END DATES.

Family Camp: Dates	Sign-Up START –	Sign-Up END –
MDFC: 5/23 – 5/26	5/14 @ 8:00 p.m. CST	5/21 @ 11:59 p.m. CST
FC 1: 7/13 – 7/16	7/2 @ 8:00 p.m. CST	7/9 @ 11:59 p.m. CST
FC 2: 7/16 – 7/19	7/2 @ 8:00 p.m. CST	7/9 @ 11:59 p.m. CST
FC 3: 7/20 – 7/26	7/9 @ 8:00 p.m. CST	7/16 @ 11:59 p.m. CST
FC 4: 7/27 – 8/2	7/16 @ 8:00 p.m. CST	7/23 @ 11:59 p.m. CST
FC 5: 8/3 – 8/9	7/23 @ 8:00 p.m. CST	7/30 @ 11:59 p.m. CST
FC 6: 8/10 – 8/16	7/30 @ 8:00 p.m. CST	8/6 @ 11:59 p.m. CST
LDFC: 8/29 – 9/1	8/20 @ 8:00 p.m. CST	8/27 @ 11:59 p.m. CST

Please follow the links below to find the sign-ups for these activities during your week of Family Camp.
Thank you!

Family Camp: Dates	Sign-Up Link
MDFC: 5/23 – 5/26	Memorial Day Weekend Sign-ups
FC 1: 7/13 – 7/16	Family Camp 1 Sign-ups
FC 2: 7/16 – 7/19	Family Camp 2 Sign-ups
FC 3: 7/20 – 7/26	Family Camp 3 Sign-ups
FC 4: 7/27 – 8/2	Family Camp 4 Sign-ups
FC 5: 8/3 – 8/9	Family Camp 5 Sign-ups
FC 6: 8/10 – 8/16	Family Camp 6 Sign-ups
LDFC: 8/29 – 9/1	Labor Day Weekend Sign-ups